

# 6<sup>th</sup> Floor Computer Laboratory: for Statistics Dept Students Only

## Rules:

1. No food or drinks in this lab (or any HUIT-administered lab!)
2. Do not install software on any computer (exception: a new R package is fine).
3. Delete your personal files before logout.
4. Never give your FAS account password to anyone.

Be aware that all lab computers are rebuilt automatically at 4:00 AM; any data left on the machines will be deleted! Steve Finch is the primary contact person for departmental computing issues: please email him at [finch@stat.harvard.edu](mailto:finch@stat.harvard.edu) with any questions or to report problems.

## Printer Information:

The high-speed HP LaserJet printer, situated among the 6<sup>th</sup> floor PhD students in the SC 610 Commons, is identified on lab machines as STATS-COMMONS-BW. An identical printer for the SC 601 Lab is called STATS-LAB-BW. The default for both machines is double-sided printing. Color printing is available on a 7<sup>th</sup> floor lobby printer, near Alice Moses' office, identified on lab machines as STATS-LAB-COLOR. Its default is *not* double-sided printing; to change this, visit the Preferences/Finishing menu.

If you have a **Windows laptop**, connect to these two printers as follows:

1. Go to the "Start" button in the bottom left corner of your Windows machine and select "Run".  
Type  
[\\huit-ppc-print2.fas.harvard.edu](http://\huit-ppc-print2.fas.harvard.edu)  
in the box and hit "OK".
2. You will need to know your FAS username and email password for the next step. Type  
FAS\_DOMAIN\username  
into the first box and your email password into the second box. Hit "OK".
3. In the list of printers that comes up, select  
STATS-COMMONS-BW *or* STATS-LAB-BW  
and right-mouse click on this. Hit "Connect" and you will then be able to submit jobs to the desired printer. Do likewise for STATS-LAB-COLOR, typing [\\huit-ppc-print1.fas.harvard.edu](http://\huit-ppc-print1.fas.harvard.edu) in Step 1 instead.

For more details, please visit the website <http://huit.harvard.edu/pages/all-about-printing>, especially <http://huit.harvard.edu/faq/i-want-print-my-personal-windows-xpvista7-computer-fas-printer-how-do-i-set>.

If you have a **Mac laptop**, the above procedure will not work. You will need to install the latest version of Papercut, as described in <http://huit.harvard.edu/faq/i-want-print-my-personal-mac-fas-printer-how-do-i-set>.

Please don't abuse the free printing policy. Steve watches printer usage! Excessive waste of paper or color ink won't be tolerated. Note that using any other lab printer in the Science Center costs you money.

## Scanner Information:

A slow scanner (one page at a time) & instructions are available in our lab. Two fast scanners in Cabot Science Library are very helpful for larger jobs: one is to the right immediately upon entering the library (by the windows) and the other is in the basement (visible after descending the stairs).